

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**PIER PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors for Pier Park Community Development District was held on **Monday, February 13, 2017 at 10:07 a.m. (CST)** at Panama City Beach City Hall, located at 110 South Arnold Road, Panama City Beach, Florida 34213.

Present:

Chris Tilley	<b>Board Supervisor, Chairman</b>
Marek Bakun	<b>Board Supervisor, Vice Chairman</b>
Wes Payne	<b>Board Supervisor, Assistant Secretary</b>
Ken Goldberg	<b>Board Supervisor, Assistant Secretary</b>
Michael Kerrigan	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Chris Cleveland	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Joseph Brown	<b>District Counsel; Hopping Green &amp; Sams</b> <i>(via Speaker Phone)</i>
Martin Horak	<b>Property Manager</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cleveland called the meeting to order at 10:07 a.m. and conducted roll call, confirming a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members in attendance.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting held on November 14, 2016**

On a Motion by Mr. Payne, seconded by Mr. Tilley, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on November 14, 2016, for Pier Park Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of Operation and Maintenance Expenditures for September and December 2016**

On a Motion by Mr. Tilley, seconded by Mr. Goldberg, with all in favor, the Board ratified the Operation and Maintenance Expenditures for September 2016 (\$52,523.03), October 2016 (\$27,686.75), November 2016 (\$23, 225.09) and December 2016 (\$11,094.62), for Pier Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Operation and Maintenance Expenditures from OLTR Fund for September and December 2016**

On a Motion by Mr. Goldberg, seconded by Mr. Payne, with all in favor, the Board ratified the Operation and Maintenance Expenditures for September OLTR 2016 (\$18,047.13), October OLTR 2016 (\$19,152.86), November OLTR 2016 (\$870,865.01) and December OLTR 2016 (\$4,833.37), for Pier Park Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of the Audit Committee Rankings of Proposals to Perform Audits for Fiscal Years 2017, 2018 and 2019**

Mr. Cleveland stated that only one proposal for audit services had been received and it was the recommendation of the Audit Committee that the RFP be resubmitted in order to obtain additional proposals.

On a Motion by Mr. Tilley, seconded by Mr. Bakun, with all in favor, the Board accepted the Audit Committee recommendations to resubmit the RFP with Audit Proposal Instructions and Evaluation Criteria Without Pricing and set May 8, 2017 at 10:00 a.m. as the next meeting of the Audit Committee at Panama City Beach City Hall, located at 110 South Arnold Road, Panama City Beach, Florida 34213, for the Pier Park Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-03,  
Redesignating the Treasurer of the District**

Mr. Cleveland stated that this would remove William Rizzetta as Treasurer and designate Mr. Scott Brizendine, District Financial Services Manager as Treasurer.

On a Motion by Mr. Payne, seconded by Mr. Tilley, with all in favor, the Board adopted Resolution 2017-03, Redesignating Mr. Scott Brizendine as Treasurer of the District, for the Pier Park Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2016/2017  
Funding Agreements**

Mr. Brown presented individual budget funding agreements for Simon Property Group and St. Joe Company for the Board's consideration. Discussion ensued and the decision was made to continue with the Fiscal Year 2016/2017 Budget Funding Agreement with Pier Park Owners Association approved at the August 8, 2016 meeting.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel**  
Mr. Brown updated the Board on the Celebration Tower and the agreement he is working on with the Visitors' Bureau.
- B. District Engineer**  
The District Engineer was not present.
- C. District Manager**  
Mr. Cleveland stated that the next regular meeting of the Board is scheduled for Monday, May 8, 2017 at 10:00 a.m. (CDT) at Panama City Beach City Hall, located at 110 South Arnold Road, Panama City Beach, Florida 34213.
- D. Property Manager**  
The property manager did not have a report at this time.

**TENTH ORDER OF BUSINESS**

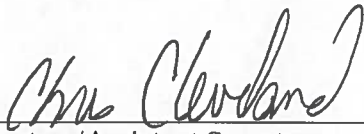
**Supervisor Requests**

There were no supervisor requests.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Tilley, seconded by Mr. Payne, with all in favor, the Board of Supervisors adjourned the meeting at 10:31 a.m., for Pier Park Community Development District.



~~Secretary~~/Assistant Secretary



Chairman/~~Vice Chairman~~