

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PIER PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors for Pier Park Community Development District was held on **Monday, May 9, 2016 at 10:00 a.m. (CDT)** at Panama City Beach City Hall, located at 110 South Arnold Road, Panama City Beach, Florida 34213.

Present:

Chris Tilley	Supervisor <i>Chair</i>
John Grueter	Vice Chairman, <i>(via Speaker Phone)</i>
Wes Payne	Assistant Secretary
Ken Goldberg	Assistant Secretary
Michael Kerrigan	Assistant Secretary

Also present were:

Chris Cleveland	District Manager, Rizzetta & Company, Inc.
Pete Williams	District Manager, Rizzetta & Company, Inc.
Joseph Brown	District Counsel; Hopping Green & Sams
Martin Horak	Property Manager
Robert Carroll	District Engineer

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cleveland called the meeting to order at 10:03 am, conducted roll call and asked everyone present to recite the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

There was no audience present.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors.

1. Mr. Cleveland administered the oath of office to Mr. Tilley who swore to and affirmed the oath.
2. Mr. Cleveland administered the oath of office to Mr. Kerrigan who swore to and affirmed the oath.
3. Mr. Cleveland administered the oath of office to Mr. Goldberg who swore to and affirmed the oath.

Review of Form 1 and Ethics Requirements

Joseph Brown discussed Ethics and went over the Public Record, Voice Mail, Emails and Agenda Packages.

Discussion Regarding Board Compensation

Chris Tilley and Michael Kerrigan will need to complete W-9.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2016-01, Canvassing & Certifying Landowner Election Results

Mr. Brown announced the votes, results and terms as follows

Chris Tilley – 80 votes
Michael Kerrigan – 80 votes
Ken Goldberg – 25 votes

On a Motion by Mr. Goldberg, seconded by Mr. Payne, with all in favor, the Board approved Resolution 2016-01, Canvassing & Certifying Landowner Election Results, for Pier Park Community Development District.

FIFTH ORDER OF BUSINESS

Presentation of Minutes of Landowners; Meeting held on November 16, 2015

Mr. Cleveland Presented the Minutes of the Landowners' Meeting held on November 16, 2015.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2016-02, Re-Designating Officers

Mr. Brown discussed the board function and designation of officers:

On a Motion by Mr. Payne, seconded by Mr. Goldberg, with all in favor, the Board approved Chris Tilley as Chair for the Board of Supervisors for Pier Park Community Development District.

On a Motion by Mr. Payne, seconded by Mr. Goldberg, with all in favor, the Board approved John Grueter for Vice Chair for the Board of Supervisors for Pier Park Community Development District.

On a Motion by Mr. Tilley, seconded by Mr. Payne, with all in favor, the Board approved Mr. Payne, Mr. Goldberg, and Mr. Kerrigan for Assistant Secretaries for the Board of supervisors for Pier Park Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on August 10, 2015

On a Motion by Mr. Kerrigan, seconded by Mr. Grueter, with all in favor, the Board approved the Minutes from the Board of Supervisors' Regular Meeting held on August 10, 2015 for Pier Park Community Development District.

EIGHTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures for July 2015 through March 2016

On a Motion by Mr. Tilley, seconded by John Grueter, with all in favor, the Board ratified the operation and maintenance expenditures for July 2015 (\$15,976.87), August 2015 (\$38,011.95), September 2015 (\$31,020.80), October 2015 (\$27,313.22), November 2015 (\$21,264.78), December 2015 (\$36,065.49), January 2016 (\$22,164.20), February 2016 (\$27,241.46) and March 2016 (\$22,487.62) for Pier Park Community Development District.

NINTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures from OLTR Fund for July 2015 through March 2016

On a Motion by Mr. Goldberg, seconded by Mr. Payne, with all in favor, the Board ratified the operation and maintenance expenditures for July 2015 (\$8,252.90), August 2015 (\$18,925.79), September 2015 (\$29,798.24), October 2015 (\$18,447.65), November 2015 (\$820,805.91), December 2015 (\$20,356.18), January 2016 (\$14,311.45), February 2016 (\$16,002.41) and March 2016 (\$20,664.63) for Pier Park Community Development District.

TENTH ORDER OF BUSINESS

Presentation of Proposed Budget for Fiscal Year 2016/2017

Mr. Williams presented the Proposed Budget for Fiscal Year 2016/2017 to the Board for approval. There ensued a discussion of several of the line items.

ELLEVENTH ORDER OF BUSINESS

Consideration of Resolution 2016-03, Approving Proposed Budget and Setting Public Hearing

Mr. Cleveland presented Resolution 2016-03 to the Board, to approve the budget and set the date, time and location of the Final Budget Public Hearing.

On a Motion by Mr. Goldberg, seconded by Mr. Payne, with all in favor, the Board adopted Resolution 2016-03 and set the public hearing for **August 8, 2016, at 10:00 am, at Panama City Beach City Hall, 110 South Arnold Road, Panama City Beach, FL 32413** for Pier Park Community Development District.

TWELFTH ORDER OF BUSINESS

Presentation of Registered Voter Count

Mr. Cleveland presented the Registered Voter Count to the Board. As of April 15, 2016, there were 0 registered voters for Pier Park Community Development District.

THIRTEENTH ORDER OF BUSINESS

Ratification of Janitorial Contract

Mr. Cleveland presented the janitorial contract to the Board for Ratification. Mr. Brown went over the terms of the Agreement, and minor amendments were made to align terms to April 1st.

On a Motion by Mr. Payne, seconded by Mr. Kerrigan, with all in favor, the ratified the Janitorial Contract for Pier Park Community Development District.

FOURTEENTH ORDER OF BUSINESS

Staff Reports

- a. **District Counsel**
No Report.
- b. **District Engineer**
No Report
- c. **District Manager**
Mr. Cleveland stated that the next Board of Supervisors' regular meeting and final budget hearing is scheduled for **Monday, August 8, 2016 at 10:00 a.m. (CDT)** at Panama City Beach City Hall, located at 110 South Arnold Road, Panama City Beach, Florida 34213.
- c. **Property Manager**
No Report

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

SIXTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Tilley, seconded by Mr. Goldberg, with all in favor, the Board of Supervisors adjourned the meeting at 10:36 am for Pier Park Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman